

Gratiot Area Water Authority
November 8, 2019

A regular meeting of the Gratiot Area Water Authority Board was called to order at 12:00 p.m. by Chairman Kurt Giles in the Alma Municipal Building. A quorum of the Authority Board was present.

Roll Call

Board members present: Melissa Allen, Kurt Giles, Roxann Harrington, Tom Reed, Matthew Schooley and Jim Wheeler

Board members not present: None.

Others present: Ali Barnes, Rosemary Horvath, Bill Pilmore, David Ringle and Keith Risdon.

Amendment to the Agenda

Motion by Schooley, seconded by Reed, to approve the Amendment to the Agenda to add the Fiscal Year ended June 30, 2019 Audit Report to Reports.

Motion carried with a unanimous voice vote.

Approval of Minutes

Motion by Reed, seconded by Allen, to approve minutes of the Water Authority meeting of August 9, 2019, as presented.

Motion carried with a unanimous voice vote.

New Business

Discussion was held on the Bacteriological Testing Policy. Original policy was developed in 1998 for the City of Alma. The testing is only done on portable water and pool water as per the licensing of the plant. All references to the City of Alma need to be changed to the Authority name. The reference to the 19th edition of Standard Methods needs to be stated to the current edition of Standard Methods. Board Member Allen wants to make sure that the Authority's costs are covered. Superintendent Pilmore has checked other Communities and we are about in the middle range of fees charged for this service. Chairman Giles calculated that at a 2% cost of living increase over 20 years this would bring the fee to an amount of \$29.25. The fee change should be set at \$30.00. Water Superintendent, Bill Pilmore will revise the policy with changes and bring back to the Authority for approval. Mr. Pilmore suggested that individual policies should be put in place for Alma and St. Louis residents.

Reports

No comments or questions were offered about the August, September and October Water Production Report or the Financial Statements through October 31, 2019.

Ali Barnes of Yeo & Yeo CPAs & Business Consultants presented the Fiscal Year ended June 30, 2019 Audit Report. She wanted to note that this is the earliest that the audit has been completed. Bobbie Marr excellently prepared all the necessary documentation to perform the audit. All other funds besides the minimum working capital assets are set aside in a Replacement Reserve. The Replacement Reserve Balance is at 1.3 million. The Authority's Net Position increased \$718,477 during the 2019 fiscal year. This was primarily due to the contributions of capital assets that were completed and transferred to the Authority by the City of St. Louis. The Authority ending Net Position is at \$19,505,802. The Statement of Cash Flows lists Net Cash provided by operating activities at \$564,065. The Deposits and Investments of the Authority at June 30, 2019 are reported at \$1,581,909. A summary of Capital Assets was presented with the end Balance at \$17,679,153. The final item was a letter to the Authority from Yeo & Yeo. The letter contained the Quality Aspects of Accounting Practices with no new policies adopted this year. They encountered no significant

difficulties in dealing with management. There were no misstatements detected. There were no disagreements with Management.

Board Member Wheeler and the Board congratulated Bobbie Marr for her work in achieving this positive Audit Report.

Motion by Allen, seconded by Wheeler, to receive the Water Production Reports, the Financial Statements and the Fiscal Year Ended June 30, 2019 Audit, and place them on file.

Motion carried with a unanimous voice vote.

Appropriations

Motion by Wheeler, seconded by Reed, to approve and ratify the August, September and October 2019 Claims and Accounts.

Motion carried with a unanimous voice vote.

There being no Public Comment, Chairman Giles asked for a motion to adjourn.

Motion by Wheeler, seconded by Allen, to adjourn the meeting at 12:29 p.m.

Motion carried with a unanimous voice vote.



Sheila Letourneau, Recording Secretary



Date of Approval