

A regular meeting of the Gratiot Area Water Authority was held virtually via Zoom and called to order at 12:00 p.m. by Chairperson Kurt Giles. A quorum of the Authority Board was present.

Roll Call

Authority members present: Kurt Giles, Matt Schooley, Tom Reed, and Jim Wheeler.

Authority members not present: Roxann Harrington and Melissa Allen.

Others present: Bill Pilmore, David Ringle, Keith Risdon, and John Willemin.

Approval of Minutes

Motion by Authority Member Wheeler, seconded by Authority Member Schooley, to approve the minutes of November 13, 2020, as amended. Motion carried with roll call vote.

Aye: Giles, Schooley, Reed, and Wheeler.

Nay: none.

Communications

Chairman Giles suggested moving Construction Reports to the Reports tab for future meetings.

Requests for Payment

Requests for Purchase

Recommendations on Bids

New Business

Ali Barnes, Yeo & Yeo, gave an update on the Final Audit Report. The audit report was clean. The related party transactions between the authority and cities were added in for more transparency. Ali went on to talk about the only estimate used for the audit was the useful lives to communicate what the depreciation is. There was a correction regarding the capital assets spreadsheet showing another year of depreciation on one of the assets. The error was easily corrected. Yeo & Yeo recommended having a second person sign off on all bank reconciliations for verification of the statements.

Motion by Authority Member Wheeler, seconded by Authority Member Reed, to approve the audit from YEO & Yeo. Motion carried with roll call vote.

Aye: Giles, Schooley, Reed, and Wheeler.

Nay: none.

Unfinished Business

Reports

Chairman Giles offered the Water Production Report for consideration. David Ringle mentioned the numbers were down for last month with residents not using as much. Chairman Giles then presented the Financial Statements of November 2020.

Chairman Giles suggested the authority receive monthly updates on construction projects.

Chairman Giles asked John Willemin of Fishbeck, Thompson, Carr & Huber to give construction updates on Well #12. Members agreed.

They have been in contact with EGLE regarding the relocation of the pilot hole. They are hoping to get the survey and soil borings done in the next couple of weeks. The environmental and wetlands study has been done to ensure their permits are issued. Once the survey is done, then they can get the floor elevation and location of the building. John will be working with Bill Pillmore regarding issues they have found with the other wells to ensure they work smoothly. An upgrade to the Legacy system is needed because it will not be compatible with a second radio. They suggested a spread spectrum radio or cellular radio for the upgrade. They are in the process of evaluating the route up Luce Road to determine which side of the road they will be working on. It will most likely be the East side of the road. John mentioned they would also need to work on getting approvals from Arcada Township. Dave Ringle is checking into a contact for the Health Department to coordinate with for this project. The health department needs to send a letter regarding floor drains which do not discharge into a sanitary system. They are working to get a design completed for a bid on the well project depending on when the permits from EGLE are granted.

Motion by Authority Member Schooley, seconded by Authority Member Reed, to receive the October 2020 Water Production Report, Financial Statements for October 2020, and John Willemin's report regarding Well #12. Motion carried with a roll call vote.

Aye: Giles, Schooley, Reed, and Wheeler.

Nay: none.

Appropriations

Motion by Authority Member Reed, seconded by Authority Member Wheeler, to approve and ratify the claims and accounts for November 2020 in the amount of \$6,892.34. Motion carried with a roll call vote.

Aye: Giles, Schooley, Reed, and Wheeler.

Nay: none.

Public Comment


No public comment offered.

Adjournment

Motion by Authority Member Wheeler, seconded by Authority Member Reed, to adjourn the meeting. Chairperson Giles adjourned the meeting at 12:31 p.m.



Kim Fellows, Recording Secretary



Date of Approval