

Mayor Greg Mapes called a regular meeting of the Alma City Commission to order at 6:02 p.m. in the Alma Municipal Building. A quorum of the Commission was present.

*Roll Call*

Present: Roger Allman, Roxann Harrington, Greg Mapes, Nick Piccolo, Michelle Pitts, and Danny Wernick.

Absent: Audra Stahl.

**2022-0001 Motion by Commissioner Allman, seconded by Commissioner Piccolo, to approve the agenda with one correction and an amendment to add a report from the City Manager Hiring Committee. Motion carried.**

**Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.**

**No: none.**

**Absent: Stahl.**

Mayor Mapes led those present in a recitation of the Pledge of Allegiance to the United States of America.

**2022-0002 Motion by Commissioner Pitts, seconded by Commissioner Piccolo, to approve minutes of the December 28, 2021 regular meeting, as presented. Motion carried.**

**Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.**

**No: none.**

**Absent: Stahl.**

*Petitions*

*Communications*

**2022-0003 Motion by Commissioner Allman, seconded by Commissioner Wernick, to receive two communications regarding the City Manager position. Motion carried.**

**Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.**

**No: none.**

**Absent: Stahl.**

*Hearings*

*Consent Agenda*

*Requests for Purchase*

*Recommendation on Bids*

*Resolutions*

**2022-0004 FY 2023 RESOLUTION OF INTENT**

**The following resolution was offered by Commissioner Piccolo and seconded by Commissioner Allman:**

**WHEREAS**, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Alma (hereby known as THE APPLICANT) established under Act 279, to provide a local transportation program for the state fiscal year of 2023 and, therefore, apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

**WHEREAS**, the performance indicators have been reviewed and approved by the governing body,

**WHEREAS**, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget and funding sources of estimated federal funds \$243,881, estimated state funds \$474,014, estimated local funds \$638,399, with total estimated expenses of \$1,356,294, (Note: Local funds include fare box and any other local revenue)

**NOW THEREFORE**, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

**HEREBY**, appoints Brett Baublitz as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2023.

**Yes:** Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.

**No:** none.

**Absent:** Stahl.

**Resolution declared adopted.**

**2022-0005** Motion by Commissioner Allman, seconded by Commissioner Piccolo, to adopt a resolution authorizing Mayor Greg Mapes to execute a Michigan Department of Transportation FY 2023 Contract Clauses Certification for Alma Transit acknowledging review of contract clauses and compliance requirements on behalf of the City of Alma.

**Yes:** Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.

**No:** none.

**Absent:** Stahl.

**Resolution declared adopted.**

*Ordinances*  
*Agreements*  
**2022-0006**

Motion by Vice-Mayor Harrington, seconded by Commissioner Allman, to adopt a resolution authorizing the execution of a Project Authorization for the FY 2022 Section 5311 Operating Agreement with the Michigan Department of Transportation (#2022-0005/P1) and to authorize the Mayor and City Clerk to execute the agreement on behalf of the City of Alma.

**Yes:** Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.

No: none.  
Absent: Stahl.  
Resolution declared adopted.

**2022-0007** Motion by Commissioner Allman, seconded by Commissioner Wernick, to adopt a resolution to authorize Mayor Greg Mapes to execute a "Consent to Enter Private Property Form" to allow the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to access the City owned property east of Jerome and adjacent to Hoffman Road for the purposes of conducting a Phase I Environmental Site Assessment (ESA) of the property.

Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.  
Resolution declared adopted.

#### *Reports*

**2022-0008** Motion by Commissioner Pitts, seconded by Commissioner Piccolo, to receive the following reports: Alma Police Department December 2021 and Annual 2021 Reports, Alma Transit Center December 2021 Report, and the Annual 2021 Building Permit Report. Motion carried.  
Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.

**2022-0009** Motion by Commissioner Pitts, seconded by Commissioner Piccolo, to receive the Interim City Manager's Report and a verbal report from the City Manager Hiring Committee.

Interim City Manager Aeris Ripley reviewed the following items from his newsletter and answered questions from Commissioners: Brownfield Assessment-Jerome and Hoffman Road properties, 6524 Jerome Road lease, Transit update, East Superior Church parking lot, neighborhood seal coat program, and Alma Fire District employee promotions.

Commissioner Piccolo provided a brief update from the City Manager Hiring Committee, explaining that the Committee is exploring the idea of using an external agency to assist with the search.

Motion to receive both reports carried.  
Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.

#### *Appointments*

**2022-0010** Motion by Commissioner Pitts, seconded by Commissioner Piccolo, to adopt a resolution to re-appoint Roxann Hamilton to the Gratiot Area Water Authority Board for a two-year term expiring January 11, 2024.

Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.  
Resolution declared adopted.



**2022-0011** Motion by Commissioner Piccolo, seconded by Commissioner Allman, to adopt a resolution to re-appoint Craig Zeese to the Alma Housing Commission for a five-year term expiring December 31, 2026.

Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.  
Resolution declared adopted.

*Unfinished Business*

*New Business*

Ali Barnes of Yeo & Yeo gave a presentation of the FY 2021 Comprehensive Annual Financial Report. Barnes commended Finance Director Curtis Dancer and his department on their work getting ready for the audit and answered questions from City Commissioners.

*Appropriations*

**2022-0012** Motion by Commissioner Piccolo, seconded by Commissioner Allman, to adopt a resolution approving Warrant No. 22-13 and authorizing the City Treasurer to issue checks in payment of all claims.

Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.  
Resolution declared adopted.

*Commissioner's Comments*

Commissioners offered thanks to the Finance Department for their efforts and congratulations to those in the Fire Department receiving promotions.

*Invitation to Public*

Finance Director Curtis Dancer spoke briefly to recognize the work of employees, Amy Huntoon and Beth Moulton. Dancer noted there was a time during the pandemic when Huntoon was running the department single-handedly, and he wanted to acknowledge and thank her for her dedication.

*Adjournment*

**Motion by Commissioner Allman, seconded by Commissioner Piccolo, to adjourn the meeting at 7:14 p.m.**  
**Motion carried.**

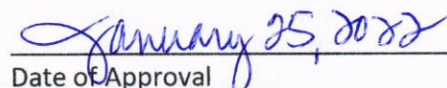
Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Wernick.  
No: none.  
Absent: Stahl.

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Greg Mapes, City of Alma



Sara Anderson, City Clerk, City of Alma

  
Date of Approval