

**Present:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**Absent:** None.

**Work Session began at 5:30 p.m.**

City Manager Schooley presented the May 24, 2019 Newsletter for discussion.

## Agenda Items

### Resolutions

#### Medical Marijuana Lottery Winners:

The Lottery for the Medical Marijuana Facilities Provisioning Centers was conducted on May 22<sup>nd</sup> here at City Hall by staff. There were 19 MMF license applications for the 3 available licenses.

19 balls representing the applications were placed into the hopper and the first draw randomly established the applicant's number for the lottery. All balls were returned to the hopper and the second draw was conducted to determine the order of the applicants. Draws 1-3 were awarded conditional authorization and draws 4-19 established the waiting list. The conditional authorization for spots 1-3 are effective as of May 22, 2019. Final authorization is contingent on completion of the steps as outlined in the ordinance and policy. Spots 4-19 will remain on the waiting list until all 3 facilities receive final authorization.

Lottery Drawing Results: May 22, 2019

Application #	Michigan Pre-Approved Enti	Location	Type of Facility	Ball	Draw
19-01	Oak Flint, LLC	29-51-283-505-01	Provisioning Center	16	3
19-02	DNVK 3 LLC	118 E Center	Provisioning Center	10	16
19-03	Pure Green, LLC	307 Prospect Ave.	Provisioning Center	12	18
19-04	Larren Investments LLC	201 E Superior St.	Provisioning Center	17	10
19-05	EVO Pharms, LLC	134 W Superior St.	Provisioning Center	5	5
19-06	3967 Euclid, LLC	303 Gratiot Ave.	Provisioning Center	8	9
19-07	The Pure Lapper, LLC	224 E Center St.	Provisioning Center	6	2
19-08	Liv Wellness Center, LLC	118 W Center St.	Provisioning Center	18	19
19-09	Leoni Wellness, LLC	124 W Superior St.	Provisioning Center	7	15
19-10	Sunshine Pharms, LLC	120 E Center St.	Provisioning Center	13	13
19-11	Green Bronco, LLC	301 Gratiot Ave.	Provisioning Center	19	7
19-12	DNVK Lapeer INC	528 Warwick Dr.	Provisioning Center	2	1
19-13	DNVK 1 LLC	1403 Wright Ave.	Provisioning Center	1	6
19-14	Green Skies - Far West LLC	721 E Superior St.	Provisioning Center	3	17
19-15	Green Stone Michigan LLC	326 N State St.	Provisioning Center	14	8
19-16	Weisberger Ventures II, LLC	211 E Superior St.	Provisioning Center	15	12
19-17	Michigan Provisioning Cente	313 N State St.	Provisioning Center	11	14
19-18	How Smooth It Is, INC	116 E Superior St.	Provisioning Center	9	4
19-19	WL Green Ventures, INC	128 E Superior St.	Provisioning Center	4	11

## Informational

### Duck Sign at Conservation park

Thanks once again to David DeGraf, City of Alma Volunteer, for assisting with the "Ducks on a Diet" sign at the boat launch area. Educating the public about the hazards of feeding the ducks was a great idea. David also will be leading nature hikers on a guided tour of the trails at Conservation Park on June 8<sup>th</sup> (9am) which happens to be National Get Outdoors Day.

### **Feral Cat Information**

I have attached the letters or emails that I have received since our last meeting in reference to the feral cat issue. I have also attached Managing Community Cats: A Guide for Municipal Leaders that was put out by the Humane Society of the United States in 2014. I do not have enough personal knowledge to make judgements on the information contained in the guide, but I do believe the guide is a comprehensive look at the issue that could benefit all of us in making decisions.

It is my understanding that the Gratiot County Board of Commissioners at their last meeting decided to allow animal control to accept surrendered cats (\$20 fee). It will then be the responsibility of animal control to determine if the cat is a stray, owner lost, or feral. Animal control will then make determinations as to the fate of the cat.

This is a very difficult topic, one that has a wide range of opinions in our community. I believe we need to first determine the severity of the problem in our community and then explore the possible solutions with our other community partners. This is not a topic that, if given the proper research that will be resolved within the next meeting or two. I am sure we will continue to hear from the public as we continue to explore solutions.

### **Sign Ordinance Information**

I have attached a sign ordinance from the City of Portland for you to take a look at in lieu of our recent discussions on yard signs. In doing some research it is apparent that many municipalities have not made necessary changes. The ordinance I have attached seems to deal with the yard sign issue in the following manner:

They define a noncommercial sign as a sign that does not advertise commerce, trade, or location and is not otherwise defined within this chapter. In their section on Signs in Residential Districts they have a table that accounts for Use, Maximum Square Feet, Maximum Height, Number Allowed and Placement. This particular ordinance provides the following guidelines for noncommercial signs: all uses are allowed, maximizes size at 10 square feet (no more than 4' high) with no limit on the number allowed. Signs are not allowed in the right of way.

I am looking for feedback from the Commission prior to proceeding with an ordinance re-write. We understand there needs to be changes, I believe this type of definition fits many of the issues that were presented to us by the community over the past couple weeks. Commissioners agreed to move forward with a possible hybrid of the City of Portland and City of Alma Sign Ordinance for consideration.

### **Administrative Appraisals**

Attached is a draft copy of the City of Alma Management Performance Appraisal. This appraisal will be used for the Administrative Team, including City Manager as the appraisal section of the Perform Alma Program. Each member of the Administrative Team shall complete a self-appraisal, including identified goals by June 30th of each year. The City Manager shall then complete the appraisal, including expectations and discussion by July 31st of each year. The City Manager shall complete the self-appraisal and submit to the Mayor by June 30th of each year. My hope as I finish the policy is that the Commission will then complete the appraisal for the City Manager by July 31st of each year. Commissioner Pitts suggested speaking with Department Heads as part of the evaluation process of the City Manager's job performance. Mayor Mapes suggested a Sub-Committee be formed to speak to the employees.

### **Police Department Awards**

It has been a very good time for the Alma Police Department over the past couple weeks. Chief Kendra Overla was the recipient of the Delta College Police Academy's Jill Gallihugh Distinguished Alumni Award. The award

recognizes Chief Overla for her professional and scholarly accomplishments including a high level of commitment to the community she serves. Congratulations and thank you so much for your continued service.

Sgt. Chris Drury was the recipient of the Police Officer's Association of Michigan (POAM) Police Officer of the Year earlier this week. Sgt. Drury was nominated by the APOA's Representative Dan Kuhn for his handling of the officer involved shooting last year. Congratulations Sgt. Drury.

The May 28, 2019, City Commission work session concluded at 6:10 p.m.

**Alma, Michigan  
May 28, 2019**

Mayor Mapes called a regular meeting of the Alma City Commission to order at 6:10 p.m. at the Alma Municipal Building.

**Present:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**Absent:** None.

Mayor Mapes asked the City Commission and members of the audience to stand and recite the Pledge of Allegiance to the Flag.

Motion by Commissioner Allman as supported by Commissioner Piccolo to approve the minutes of the May 14, 2019 regular meeting.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Commissioner Allman as supported by Commissioner Piccolo to approve the request for purchase in the amount of \$239,208.00 to Michigan Municipal Risk Management Authority for the City's Liability and Property Insurance Coverage for the period of July 1, 2019 through June 30, 2020.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Commissioner Pitts as supported by Commissioner Allman to receive the recommendation of bids for the 2018 Capital Improvement Project: Hannah and Pleasant Avenues and award the bid to Low Bidder, Crawford Contracting. The following bids were received on May 21, 2019:

<b>Bidder</b>	<b>Amount</b>
<b><i>Crawford Contracting, Mt. Pleasant</i></b>	<b><i>\$1,019,274.11**</i></b>
<i>The Isabella Corporation, Mt. Pleasant</i>	\$1,023,283.66

**\*\* Recommended bidder**

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Commissioner Piccolo as supported by Vice-Mayor Harrington to approve of the following resolutions awarding conditional authorization for the Medical Marihuana Facility License with final authorization contingent upon completion of all the next steps as outlined in the Ordinance and Policy to the first three drawn Medical Marihuana Facility Lottery Applicants:

**Whereas**, on March 29, 2019 the City of Alma received nineteen Provisioning Center applications meeting the criteria under the ordinance and policy for Medical Marihuana Facilities within the City of Alma; and

**Whereas**, the City of Alma ordinance provides for three Provisioning Center Licenses, prompting the need for a lottery to determine which three of the nineteen applications would receive the available Provisioning Center Licenses; and

**Whereas**, on May 22, 2019 at 3:15 p.m. the lottery was held with two stages, stage one to randomly assign a ping pong ball to each application, and stage two, the first three ping pong balls drawn would receive provisional approval for one of the three available licenses for provisioning centers; and

**Whereas**, DNVK Lapeer Inc, was one of the first three entities to be drawn in the lottery and is given provisional approval for a City of Alma Medical Marihuana Provisioning Center license at 528 Warwick Drive, parcel number 29-51-332-258-40

**Now, Therefore, Be It Resolved**, that DNVK Lapeer Inc. will have one year from the date of this resolution to complete the remaining requirements of the City of Alma and the State of Michigan and receive a Certificate of Occupancy for DNVK Lapeer Inc. at 528 Warwick Drive, parcel number 29-51-332-258-40, failing to do so will be a forfeiture of the license, resulting in the license being provisional awarded to the next available entity drawn in the lottery.

and

**Whereas**, on March 29, 2019 the City of Alma received nineteen Provisioning Center applications meeting the criteria under the ordinance and policy for Medical Marihuana Facilities within the City of Alma; and

**Whereas**, the City of Alma ordinance provides for three Provisioning Center Licenses, prompting the need for a lottery to determine which three of the nineteen applications would receive the available Provisioning Center Licenses; and

**Whereas**, on May 22, 2019 at 3:15 p.m. the lottery was held with two stages, stage one to randomly assign a ping pong ball to each application, and stage two, the first three ping pong balls drawn would receive provisional approval for one of the three available licenses for provisioning centers; and

**Whereas**, The Pure Lapeer, LLC was one of the first three entities to be drawn in the lottery and is given provisional approval for a City of Alma Medical Marihuana Provisioning Center license at 224 E Center Street, parcel number 29-51-031-318-00; and

**Now, Therefore, Be It Resolved**, that The Pure Lapeer, LLC will have one year from the date of this resolution to complete the remaining requirements of the City of Alma and the State of Michigan and receive a Certificate of Occupancy for The Pure Lapeer, LLC, at 224 E Center Street, parcel number 29-51-031-318-00, failing to do so will be a forfeiture of the license, resulting in the license being provisional awarded to the next available entity drawn in the lottery.

and

**Whereas**, on March 29, 2019 the City of Alma received nineteen Provisioning Center applications meeting the criteria under the ordinance and policy for Medical Marihuana Facilities within the City of Alma; and

**Whereas**, the City of Alma ordinance provides for three Provisioning Center Licenses, prompting the need for a lottery to determine which three of the nineteen applications would receive the available Provisioning Center Licenses; and

**Whereas**, on May 22, 2019 at 3:15 p.m. the lottery was held with two stages, stage one to randomly assign a ping pong ball to each application, and stage two, the first three ping pong balls drawn would receive provisional approval for one of the three available licenses for provisioning centers; and

**Whereas**, Oak Flint, LLC was one of the first three entities to be drawn in the lottery and is given provisional approval for a City of Alma Medical Marihuana Provisioning Center license at parcel number 29-51-283-505-01; and

**Now, Therefore, Be It Resolved**, that Oak Flint, LLC will have one year from the date of this resolution to complete the remaining requirements of the City of Alma and the State of Michigan, and receive a Certificate of Occupancy for Oak Flint, LLC, at parcel number 29-51-283-505-01, failing to do so will be a forfeiture of the license, resulting in the license being provisional awarded to the next available entity drawn in the lottery.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Commissioner Mott as supported by Vice-Mayor Harrington to adopt the FY 2020 Annual City Budget as presented.

Commissioner Pitts asked if budget line items can be revised once this budget is adopted? City Manager Schooley advised that once the budget is adopted then Budget Amendments FY 2020 can be presented to the Commission for revision to the annual budget.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Pitts as supported by Commissioner Allman to ratify the Agreement for Services between the City of Alma and Emerson Township to provide Property Assessment Administration by the City of Alma Assessor.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

City Manager Schooley reported to the Commission that ProNexus has used 138 hours of the 160 hours approved by Commission. A lot of progress in this Discovery phase has been made. At this point they are ready to tie functions together. Internal Services fees is the next step into the Procedural phase. City Manager Schooley with the previous approval of the Commission will have ProNexus continue on for another 160 hours.

Motion by Vice-Mayor Harrington as supported by Commissioner Allman to receive the following reports and place them on file: Alma Police Department April 2019 Report and the City Manager ProNexus Report.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Motion by Commissioner Piccolo as supported by Vice-Mayor Harrington to reappoint Elizabeth Vandyke to the Alma Public Library Board for a five-year term ending 6/1/2024.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Eagle Scout candidate Cole Tilton, Troop 609 provided a presentation on his completed project at the Barbara Osterman Girl Scout Cabin in Pine River Park. Mr. Tilton headed the team of fourteen volunteers. The project entailed removal and fill of the old fire pit, build a stone block fire pit in a more appropriate location, build, seal and install four benches and create a firewood rack for storage. It took 76 man hours to complete the project. The funds for the project need to come from fund raising. Mr. Tilton raised over \$1000.00. The cost of the project was \$974.00. The extra funds will be given to the Girl Scouts for them to continue projects at the cabin.

City Manager Schooley wished to honor Eagle Scout Candidates, Liam Wert for the two 6 foot pergola style benches at Scotland Yard Farmer's Market and the two 4 foot benches at Euclid Ballfields Play area and Cole Tilton for his completed project at the Barbara Osterman Girl Scout Cabin in Pine River Park with the City of Alma Challenge Coin. The City of Alma Challenge Coin recognizes and acknowledges the City's core values of TRIPLE and is awarded to individuals for their efforts in demonstrating those core values of teamwork, respect, integrity, pride, learning and excellence.

Motion by Commissioner Mott as supported by Vice-Mayor Harrington to approve Warrant No. 19-22 and to authorize the City Treasurer to issue checks in payment of all claims.

**Yes:** Allman, Harrington, Mapes, Mott, Piccolo, Pitts & Stahl.

**No:** None.

Mayor Mapes asked for Commissioner comments.

The entire Commissioners congratulated Colin Tilton and Liam Wert for their Eagle Scout projects and wished them well in their endeavors to obtain Eagle Scout.

Commissioner Allman and the other Commissioners spoke on the successful Highland Festival weekend.

Commissioner Pitts wanted to thank the citizens that are still picking up trash on their walks and to the Alma Fire Department for the great work putting out a fire in her neighborhood.

City Manager Schooley replayed that It has been a very good time for the Alma Police Department over the past couple weeks. Chief Kendra Overla was the recipient of the Delta College Police Academy's Jill Gallihugh Distinguished Alumni Award. The award recognizes Chief Overla for her professional and scholarly accomplishments including a high level of commitment to the community she serves. Congratulations and thank you so much for your continued service. Also Sgt. Chris Drury was the recipient of the Police Officer's Association of Michigan (POAM) Police Officer of the Year earlier this week. Sgt. Drury was nominated by the APOA's Representative Dan Kuhn for his handling of the officer involved shooting last year. Congratulations Sgt. Drury.

Mayor Mapes echoed the Commissioners comments. He was happy to see outsiders recognizing our Police Department. He congratulated the Gratiot County Players on a wonderful season and noted that they are working on the Summer Youth Theatre production now.

Mayor Mapes opened the floor for Public Comments.

Chris Maltby 218 Grant again wanted to address the issue he is having with cats in his neighborhood. He passed out research material on feral cats and urges the Commission to address the issue of too many cats in neighborhoods.

Curtis Alspaugh 223 Grant noted that he has lived in the City for 35 years and has not had a problem with cats. He would like to see legislation towards responsible rules for animal owners. He wanted to make sure that trapped animals are taken to Animal control not just let go in unknown areas.

Cynthia Seals 999 Iowa spoke that she used to live at 517 W Superior and did feed the feral cats in the neighborhood. There are a number of groups willing and able to help with the cat issue. There are solutions we just need to work together.

Commissioner Mott excused himself from the meeting at 7:00 p.m.

Matt Johnston 224 Grant does not believe that cats in neighborhoods should be an issue. We need to identify if this problem is a big enough issue to get solutions. The Commission should pledge to explore the issue.

Commissioner Pitts stated that we are moving on this issue and that it will not be forgotten.

Les Rosan, 889 Mill congratulated the Players on their production of Mary Poppins and wanted to see the Police Awards noted on the City's Facebook page. He was informed that these awards are on both the City's and Police Department pages.

He also asked both City Manager Schooley and Commissioner Pitts to meet with him on the different issues he has brought to the Commission.

Laurie Wilson, 517 Michigan, St Louis wanted to commend the Fire Department on the outstanding job they did putting out the fire on Slater Street.

Being no further Public comment, Mayor Mapes asked for a motion to adjourn.

Motion by Commissioner Allman as supported by Commissioner Piccolo to adjourn the regular meeting at 7:12 p.m.

**Yes:** Allman, Harrington, Mapes, Piccolo, Pitts & Stahl.

**No:** None.

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Gregory S. Mapes

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Sheila Letourneau, City Clerk