

A regular meeting of the Gratiot Area Water Authority was called to order at 12:02 p.m. by Chairman Giles in the Alma Municipal Building. A quorum of the Authority was present.

Roll Call

Authority members present: Melissa Allen, Kurt Giles, Roxann Harrington, Don Pray, Matthew Schooley, and Tom Reed.

Authority members not present: none.

Others present: Alan Leute, John Willemin, Keith Risdon, David Ringle, Cynthia Michels, Bill Pilmore, and Doug Freed.

Approval of Minutes

Motion by Reed, seconded by Schooley, to approve the minutes of May 11, 2018, as presented. Motion carried with a unanimous voice vote.

Requests for Purchase

Motion by Harrington, seconded by Allen, to approve a request for purchase to Michigan Municipal Risk Management Authority, in the amount of \$9,703.00, for FY 2019 insurance premiums. Motion carried with a unanimous voice vote.

Motion by Pray, seconded by Harrington, to approve a request for purchase to Commerce Controls Inc. in the amount of \$1,984.00 for the installation of attenuators on communications radios at the water treatment plant. Motion carried with a unanimous voice vote.

Other Business

Alan Leute, Public Services Director, asked the Authority to consider formally establishing authority levels for payment of bills. Pray said he has ideas for a policy/scope of authority that could be addressed by the Finance Committee. Bill Pilmore, Water Treatment Plant Superintendent, explained he has historically followed policy set by the City of Alma for payment of bills. Additional discussion followed. The matter will be referred to the Finance Committee, but Pilmore was directed to continue as he has in the past, until a new policy is adopted.

Reports

John Willemin, of Fishbeck, Thompson, Carr & Huber, provided the following engineer's update:

Wells 10 and 11 Raw Water Transmission Main

- A request for Substantial Completion is still pending from the Contractor.
- A meeting was conducted June 1, 2018 with residents on Ennis Road to review road grading and drainage.
- Seeding and some reseeding has been done along the entire route. This will continue to be monitored.
- Damaged outlet pipe from the structure at Ennis and Van Buren Roads was repaired. Further action may be considered pending televising of the two inlets for which there were not as-built information.
- Painting and labeling in the valve vault is pending.

Wells 10 and 11 Well Houses

- The project punch list is generally complete. Grading and seeding of the well sites and access road was completed last week.

- Investigation of the drain tile is pending scheduling by the drain tile contractor.

Wells 10 and 11 Wells Contract

- Closeout is pending the Contractor's submittal of the final pay application.

Hydrogeological and Well 12

- Further activity to locate Well 12 is pending feedback/approval from EPA.

Reliability Study

- The draft report was issued November 17, 2017. Final revisions will be completed after all review comments have been received.

David Ringle, Assistant Public Services Director, presented the May Water Production report and answered questions from Authority members.

Cynthia Michels, City Controller, offered financial statements for May. New bank accounts have been opened according to resolutions from April, and further changes will be coming in July. The Finance Committee will be looking at several items in relation to financial statements and the monthly warrant.

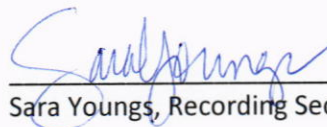
Motion by Allen, seconded by Reed, to receive, and place on file, the Engineer's Update, Water Production Report, and May Financial Statements. Motion carried with a unanimous voice vote.

Motion by Reed, seconded by Schooley, to approve Warrant 18-11, and the several amounts scheduled therein, also to ratify payment of the same. Motion carried with a unanimous voice vote.

Public Comment

No public comment was offered.

The meeting was adjourned at 12:35 p.m. by Chairman Giles.



Sara Youngs, Recording Secretary



Date of Approval