

A regular meeting of the Gratiot Area Water Authority was called to order at 12:00 p.m. by Chairman Kurt Giles in the Alma Municipal Building. A quorum of the Authority was present.

Roll Call

Authority members present: Melissa Allen, Don Pray, Tom Reed, Kurt Giles, and Matthew Schooley.
Authority members not present: Roxann Harrington.

Others present: Alan Leute, Keith Risdon, John Willemin, Bobbie Marr, Cynthia Michels, Bill Pilmore, and David Ringle.

Motion by Reed, seconded by Schooley, to approve the minutes of November 11, 2017. Motion carried with a unanimous voice vote.

Requests for Payment

Motion by Allen, seconded by Pray, to approve a request for payment to Fishbeck Thompson, Carr & Huber, Inc. for Invoice #371227 in the amount of \$22,095.70 for services rendered through 11/3/2017. Motion carried with a unanimous voice vote.

Requests for Purchase

Motion by Allen to approve a request for purchase to INYO Process for ferric chloride quills.

At Chair's request, Bill Pilmore explained there will be more items needed to complete the project. MDEQ is requiring changes to the ferric chloride injection method and location to meet written standards. Pilmore noted the installation is being performed by WTP staff.

Motion by Allen, seconded by Reed, to approve a request for purchase to INYO Process in the amount of \$900 for ferric chloride injection quills. Motion carried with a unanimous voice vote.

Other Business

Chairman called for thoughts on the topic of combining the regular meeting and organizational meeting in January. Reed asked about Ron Turner's suggestion that meetings be reduced to quarterly. Chairman Giles explained he doesn't think a change is appropriate at this time. Brief discussion followed.

Motion by Schooley, seconded by Pray, to combine the January 10, 2018, annual organizational meeting with the January 12, 2018, first regular meeting, and hold both on January 12, 2018, at 12:00 p.m. in the Alma Municipal Building. Motion carried with a unanimous voice vote.

Roxann Harrington appeared at 12:07 p.m.

Reports

John Willemin of Fishbeck, Thompson, Carr & Huber Inc., presented the following engineer's update:

Water Plant

- Final record drawings have been issued.
- Warranty items:
 - Sodium hypochlorite pump replacement – outstanding
 - Shower modification – outstanding
 - CCI warranty control work – outstanding

Wells 10 and 11 Raw Water Transmission Main

- Valve vault at the water plant is in progress.
- Testing and disinfection of the main is complete except for outstanding work at the water plant.
- A punch list has been developed for work completed to date and is in progress.
- A sewer lead on Purdy and a field tile on Ennis were discovered to have been broken during construction. Repairs are underway this week.

Wells 10 and 11 Well Houses

- Electrical service installation is complete and heat is on in the well houses.
- Access road work has been completed.
- Some grading issues remain and will need to be addressed in spring.
- Contractor is updating schedule to complete the work and startup and commission the wells houses. Startup is targeted for mid-December.

Wells 10 and 11 Wells Contract

- Work is complete pending completion of abandonment of existing St Louis wells 4 and 7, which is delayed due to issues with moving existing overhead utilities.

Hydrogeological and Well 12

- Further activity to locate Well 12 is pending feedback/approval from EPA.
- Garret Powell has provided a quote to repair damaged monitoring well at Well 9. A data logger was lost in well. The logger will be retrieved, if possible, when well is fixed.

Chairman Giles said that residents have been asking when production would start at Wells 10 & 11. He suggested drafting a letter for residents with anticipated start dates.

David Ringle offered the Water Production Report for November. He noted production as decreased as expected for the fall and winter seasons.

Cynthia Michels was present to review the Financial Statements for November. A lengthy discussion followed regarding separate accounting and banking for the Water Authority. Pray suggested creating a Finance Committee for the transition.

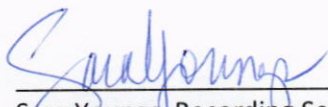
Motion by Schooley, seconded by Harrington, to receive the November Engineer's Update, Water Production Report, and Financial Statements, and place them on file. Motion carried with a unanimous voice vote.

Motion by Allen, seconded by Harrington, to approve Warrant 18-05 and the several amounts scheduled therein, also to ratify payment of the same. Motion carried with a unanimous voice vote.

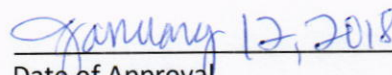
Public Comment

No public comment was offered.

Motion by Pray, seconded by Schooley, to adjourn the meeting at 12:40 p.m. Motion carried with a unanimous voice vote.



Sara Youngs, Recording Secretary



Date of Approval